



Greater St. Joseph Area
MPO
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION
STUDY ORGANIZATION
1100 Frederick Avenue, Room 204
St. Joseph, MO 64501
Telephone: (816) 271-4653

<http://stjoempo.org/>

The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.

Agenda
Joint Committee Agenda
Meeting with AECOM

DATE: Thursday, July 13, 2017
TIME: 11:00 to 12:00 PM
LOCATION: Remington Nature Center: 1502 McArthur Dr, St Joseph, MO 64505

I. OPENING REPORTS

- A. Roll call of Voting Members both Coordinating and Technical
- B. Approval of the May meeting minutes

II. NEW BUSINESS

- A. Open the floor to AECOM Presentation
No Action Needed
 - ✓ Review of the 2040 MTP plan/priorities
 - ✓ Overview of possible 2045 MTP activities and schedule
 - ✓ Open discussion (What issues should be addressed in the 2045 MTP update?)

III. Miscellaneous

- A. Opportunity for public comments and questions
- B. Next Meeting: September 14th Technical/ September 28th for Coordinating

IV. Other/Adjournment:

SJATSO fully complies with Title VI of the Civil Rights Act of 1964 and related statues and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form please visit www.stjoempo.org or call (816) 236-1471.

ST. JOSEPH AREA TRANSPORTATION STUDY
Technical Committee

Rosecrans Memorial Airport, 100B NW Rosecrans Rd, St. Joseph, MO
May 11, 2017

Voting Members Present:

| | | |
|-----------------|------------|--------------------|
| Adrienne Korson | Chair | Doniphan County |
| Shannon Kusilek | Vice-Chair | MoDOT |
| Mike Henderson | | MoDOT |
| Julie Noel | | City of St. Joseph |
| Bill Heatherman | | City of St. Joseph |
| Andy Clements | | City of St. Joseph |
| Scott Gatewood | | City of St. Joseph |
| Abe Forney | | City of St. Joseph |
| Roger Sparks | | City of St. Joseph |
| Caitlin Zibers | | SJATSO |
| Chance Long | | SJATSO |

Staff:

| | |
|----------------|-----------|
| Caitlin Zibers | MPO Staff |
| Chance Long | MPO Staff |

Other:

| | |
|---------------|--------------------|
| Mary Gaston | St. Joseph Transit |
| Jo Townsend | City of St. Joseph |
| Beth Langley | OATS |
| Mike Rinehart | MoDOT |

OPENING REPORTS

Roll Call of Voting Members. A quorum was present. Chairperson Korson called the meeting to order and initiated introductions.

Approval of March 16, 2017 meeting minutes. It was noted that two revisions were needed to the Minutes from the March 16th meeting. The first being, to add Mike Henderson (representing MoDOT) to the Voting Members present. The second revision was to amend a statement made in the third paragraph under TIP Project Listing to read; Shannon informed the Committee that MoDOT is not adding any new *expansion type* projects... **Member Sparks motioned to approve the amended minutes of the March 16, 2017 meeting. Vice-Chair Kusilek seconded the motion, motion was unanimously approved.**

Opportunity for Public Comments. No comments were given.

NEW BUSINESS

Freight Corridor Information – Caitlin stated that out of the Fast Act there is a requirement for states to designate critical urban and critical rural freight corridors. The SJATSO was contacted by both KDOT and MoDOT to provide recommendations of CUFC within the metropolitan area. These recommendations were distributed to the Committee for their review and discussion followed. Caitlin explained that the departments of transportation ultimately make the final decision for designation.

TIP Approval – Caitlin reported the draft TIP was made available for public comment by every means possible; however, no comments were received. She reminded everyone that this is the document which catalogs all regionally significant and federally funded transportation projects in the metro area. Caitlin asked for the Committee's approval to take the TIP to the Coordinating Committee for final approval and adoption. Once that action is taken, the document will be sent to MoDOT, KDOT and Federal partners, and will become active July 1, 2017, pending the Governor's signature. **Member Forney motioned to approve the TIP, Vice-Chair Kusilek seconded the motion, motion passed (11-0).**

Bike Month Information – Chance mentioned that May is Bike Month, consisting of Bike to Work Week and Bike to Work Day. She noted several events throughout the area supporting BWW and BWD and distributed calendars reflecting such. Chance and Caitlin were able to get participation from more than twenty different businesses throughout St. Joseph for these events. Bike to Work Day will be celebrated May 19th with refueling stations providing drinks and bagels for the bikers. Anyone wishing to sign up for this event will receive a packet with information and free T-shirt. At 8:00 a.m. the Mayor of St. Joseph will read a Proclamation on the steps of City Hall.

Internship Information – Chance informed the Committee that the MPO staff will have an Intern for ten weeks, at 25 hours per week, this summer. There were a good number of applicants showing interest, of which, interviews will be conducted the week of May 15, 2017. She stated the Intern will be helping them with the Non-motorized Plan as well as some sidewalk and GIS work.

Newsletter – Chance stated that the second quarter Newsletter has been released and posted to a variety of public participation plan areas. She also distributed copies to Members to add to their binders. Discussion pertaining to the Newsletter followed.

Binder Update/Website Update – Chance reiterated that the Newsletter and Agenda should be added to the binders. Caitlin mentioned that the MPO website is constantly under construction and constantly being improved. MPO staff has been working with some new Plug-Ins, which allows users to do specific things within the website. Other new features added to the website were also described.

Next meeting will be July 13, 2017, at City Hall. This will be a joint meeting with the Coordinating Committee, the Bike-Ped and Transit Working Group, and AECOM will be presenting. **Member Forney motioned to adjourn; Member Noel seconded motion. Motion carried (11-0).** The meeting adjourned at 11:10 a.m.

ST. JOSEPH AREA TRANSPORTATION STUDY
COORDINATING COMMITTEE
4th Floor Conference Room – City Hall – St. Joseph
12:00 noon – May 25, 2017

Voting members present:

| | |
|---------------------------|-----------------------------------|
| Bob Dempster, Chairperson | Citizen at Large Representative |
| Donna Jean Boyer | City of St. Joseph Council Member |
| Ken Beck | City of St. Joseph Council Member |
| Kent O’Dell | City of St. Joseph Council Member |
| Bruce Woody | City Manager |
| Ron Hook | Buchanan County Commissioner |

Staff members present:

| | |
|----------------|-----------|
| Caitlin Zibers | MPO Staff |
| Chance Long | MPO Staff |

Others present:

| | |
|------------------|--------------------|
| Michael Rinehart | MoDOT – NW |
| Shannon Kusilek | MoDOT – NW |
| Debra Bradley | City of St. Joseph |
| Abe Forney | City of St. Joseph |
| Jo Townsend | City of St. Joseph |
| Bryan Carter | City of St. Joseph |

OPENING REPORTS – Chairperson Dempster opened the meeting.

Roll Call - A quorum was present.

Approval of Minutes - Minutes from the March 23, 2017 meeting were approved after a **motion to accept by Member Beck and seconded by Member Woody**.

Public Comments - No comments were made. Chairperson Dempster suggested moving this agenda item to the end of future meetings.

NEW BUSINESS

TIP Approval – Caitlin stated that the final version of the TIP has been approved by the Technical Committee, and was recommended for approval of the Coordinating Committee. The TIP was made available for public comment for thirty days, with no comments received. Caitlin explained that as part of the TIP process, the MPO is required to certify that all of their documents are up to date and that they are following the 3C Process. The 3C Process is what the

MPO is charged with (a continuing, cooperative and comprehensive planning process). These documents were made available for Chairperson Dempster to sign, confirming that this process has been followed in forming the TIP. Caitlin continued to present portions of the TIP update, noting that the major core documents are listed with the dates of completion or adoption. The MPO staff requested Chairperson Dempster's initials on each item, certifying that they are up to date. **Member Boyer made a motion to approve the TIP and authorize signatures. Member Beck seconded the motion, motion carried (6-0).**

Internship Information – Chance informed the Committee that 10 applications were received for the MPO Intern position. This position was made possible with extra INVEST funding. The selected candidate will be working on the Non-Motorized Plan this summer; accessing sidewalks around schools. The intern will also create a GIS Map of all the sidewalks within the city of St. Joseph. Chairperson Dempster made a request to the MPO staff to look into riding bicycles to school. Due to some safety issues many years ago, this practice was not allowed. Chance added that they are partnering with MWSU to have an Intern working with MPO staff each semester.

Newsletter – Chance discussed the 2nd issue of The Big Muddy newsletter that was put out for circulation in April. She highlighted some of the upcoming projects through INVEST, as well as National Bike Month activities. Also noted was the Local Spotlight, St. Joseph Transit “The Ride”. The next edition will be out in July.

Education: Abe Forney – Rosecrans Memorial Airport General Manager, Abe Forney, gave a presentation to the group. Abe is a Certified Flight Instructor, a Commercial Pilot as well as Instrument Rated. He obtained his degree in Aviation Management at the University of Central Missouri. Prior to his career with the City of St. Joseph, Abe was employed by Midwest Airlines, Lambert Saint Louis International Airport and Lee's Summit Municipal Airport.

Abe explained that last year Rosecrans Memorial Airport opened the new Crosswind Runway, which is used by the Air National Guard as the assault strip. This is a 4,700 foot runway that the Guard uses for its tactical landings. This very large project was funded by the Air National Guard, MoDOT, FAA and the City of St. Joseph. During the opening of this project, the Airport's main runway began to fail. Abe described the eventual destruction of that runway, and how the excessive heat was the cause. Fortunately, Ideker Construction was onsite, working on the Crosswind Runway, and was able to make the necessary repairs in a timely manner. MoDOT and FAA shared the expenses for those emergency repairs.

The Airport is currently undergoing a new project consisting of removing all the asphalt around the hangars, replacing it with concrete, and putting in new drainage tiles between each hangar. Abe lead some discussion regarding hangar usage and occupancy. He also discussed another project that will be starting soon, which is a Wildlife Perimeter Fence. Rosecrans Memorial Airport received a Congressional letter advising the need for such fence. Once the funding was secured, the design began for this project. Construction will begin soon.

Abe mentioned that the airport was a recipient of the Safety Enhancement Award this year. He explained that to achieve this award, an airport must receive three years of Zero Discrepancies from the FAA.

The total solar eclipse, due to arrive over St. Joseph on August 21, 2017, is a hot topic for Rosecrans Memorial Airport. Abe stated that the airport will be providing parking and camping areas, as well as viewing areas with telescopes and food, for this event. Another large event coming to the airport will be the 2018 Airshow, featuring the Blue Angels.

St. Joseph Bikeshare Program Update – Caitlin requested an amendment to the Agenda in order to give a brief update to the bikeshare program. A memo was handed out to members, outlining the program in general. She explained that this came about when a Grant was received by the Health Department. The MPO has functioned as a support mode for the program. The Health Department was able to procure forty bikes and seven bike racks through this Grant, and they have worked with the Bike-Ped Committee for the operations and logistics. The idea was to model this off of a non-automated system in Manhattan, Kansas, called Green Apple Bikes. Non-Automated means these are not smart bikes, not GPS located, not a check-in check-out system, rather more of an honor system. While City staff began working through the procedures and operations of this program, they hit a snag relating to the liability and insurance. Caitlin asked Bryan Carter, City Attorney, to speak about the conversations between MO-Perm, the City's insurance carrier, and Green Apple Bikes.

Bryan explained to the group that MO-Perm was not receptive to the concept of a bikeshare program when it was presented to them. The initial quote was \$10,000.00 but there were additional concerns about requiring a waiver. The way the policy is written, liability would not be covered under the City's insurance because of the opportunity to take the bike off of City property. Conversations with MO-Perm have been engaged through CBIZ, the local broker about several different concepts. We have a tentative commitment that if we have a waiver incorporated; it could be covered by the MO-Perm policy because it would be a chance to shift some of that liability over to the users of the bikes. The challenge with that is, incorporating the waiver also requires securing the bikes. Debra stated that the idea was to make it available with as few barriers as possible for people to use the bikes. She added that although signing a waiver isn't necessarily by itself a barrier, it does tend to deter people. Also, the bikes could be unavailable for different reasons such as; after normal hours of operation, or if the person in charge is on vacation, etc. The original idea was to make it available barrier free for people to use when they needed it.

Ron Hook noted that similar programs operate in other cities; therefore there must be a way to implement it in St. Joseph. Caitlin referred to information she handed out, noting some non-automated systems that do not require a waiver. One of those being in Manhattan, Kansas with others based in Minnesota and Nevada. Minnesota's law has a Recreational Use Statute that is much more compatible with this type of program; alleviating liability in this situation. Caitlin mentioned two different low-tech systems as another option. One of those would be a bike library, where it is free to use by checking the bicycles in and out. However you would be restricted to the hours of operation and staff would be required to oversee the check-in and check-out. Another option would be a bike co-op which is more of a, earn a bike system, where to receive a bike; you have to donate a certain number of hours of your own time towards an organization that rehabs the bikes.

Member O'Dell and Member Boyer echoed Member Hook's direction, stating that we should be able to find a way to model after Manhattan, Kansas. They also encouraged staff to continue to investigating insurance options. Debra offered information that she recently gained regarding the name and contact number for the insurance provider of Green Apple Bikes of Manhattan. Ron Hook asked what liability, if any, will flow over to the sponsorships. Bryan answered that careful management of the program would be necessary to alleviate that possibility. Chairperson Dempster wondered if citizens could donate bikes for use by the general public. Initial discussions relating to sponsors for the bike share program would involve businesses providing a donation which would cover the costs of new bikes and racks annually. In exchange for their donation, a sign for their business would be placed on a bike rack as advertisement.

The MPO staff recommends a non-automated system similar to Manhattan's pending a feasible insurance quote, and will continue to work with City's legal staff to find a more reasonable Quote.

Miscellaneous – MoDOT Commissioners will be coming to St. Joseph to meet on June 7th. MPO will be giving a presentation at that meeting.

ADJOURN – Member Hook motioned to adjourn. Member Beck seconded the motion. The motion passed unanimously. The meeting adjourned at 01:18 P.M. The next meeting will be a joint meeting with the Technical Committee as well as Transit and Bike-Ped on July 13, 2017 in the Council Chambers.